



TOWN OF CHRISTIANSBURG, VIRGINIA TOWN MANAGER

The Town of Christiansburg, Virginia (21,805), a growing community of 14 square miles located in the New River Valley of Virginia, is seeking applications from qualified candidates for the position of Town Manager.

The Town is governed by the Mayor and Town Council, with the Town Manager serving as the chief administrative officer of Christiansburg's government. The Town Manager carries out policies established by Council, directs business procedures, and has hiring and termination authority over all Town employees with the exception of those who are also appointed by the Council. The Town Manager is responsible for preparing, submitting, and administering the Town's annual operating budget, advising Council on Town affairs, enforcing provisions of the Town Code, and directing and supervising all Town departments which include: Administration, Information Technology, Aquatics, Office of Building Inspections, Engineering, Fire, Human Resources, Parks and Recreation, Police, Planning and Zoning, Public Relations, Public Works, Rescue and Treasury. For Fiscal Year 2015-2016, the Town is operating with a budget of \$25.3 million which supports 526 employees, including full-time, part-time and volunteers.

The successful candidate will possess a bachelor's degree in public or business administration, civil engineering, planning and zoning and/or equivalent experience; with a master's degree desired. In addition, a substantial amount of public or private sector management experience as a manager, deputy or assistant in a comparably sized or larger city, county or comparable organization is also required. Past experience must include a high level of interest and demonstrated achievement in a broad range of areas that includes working effectively with a Town Council or governing body and the community, economic and community development, working with and understanding the needs of existing businesses, building Council and community consensus, developing transparent processes for all functions of the local government and development and administration of realistic budgets in a challenging economic environment. ICMA Credentialed Managers are encouraged to apply. A full profile describing the Town and the Manager's position may be found at <https://waters-company.recruitmenthome.com/> or <http://www.christiansburg.org/>.

The salary for the position is negotiable dependent upon the candidate's qualifications and experience. The Town offers an excellent benefits package which includes participation in the Virginia Retirement System, vacation and sick leave, medical, dental and vision insurance, tuition reimbursement, professional dues and conference expenses. Relocation expenses may be negotiated with the Town. Residency within the Town is required within a defined period of time.

The application deadline for the position is **March 4, 2016**. To be considered, please submit your cover letter, résumé with salary history, and five professional references online by visiting our website <https://waters-company.recruitmenthome.com/>. Following the filing date, résumés will be screened by Waters & Company based on the criteria established by the Town of Christiansburg. The Town will review recommended candidates who most closely meet the established criteria and finalists should be interviewed in Christiansburg in late March to early April 2016. For more information, please contact **John Anzivino** at richmond@waters-company.com.

The Town of Christiansburg is an Equal Opportunity Employer