



## ISLE OF WIGHT COUNTY, VIRGINIA COUNTY ADMINISTRATOR

**Isle of Wight County, Virginia** (36,007), conveniently located in the Hampton Roads region of Virginia nestled on the shores of the James River, is seeking applications for the position of County Administrator. Isle of Wight County's Administrator directs and supervises operations of all County departments, provides administrative support to the Board and is responsible for preparing the County's annual budget, for advising the Board as to the financial condition of the County and preparing agendas for the regular meetings of the Board. Isle of Wight is governed by the Board of Supervisors, consisting of five members elected by district on a staggered term basis. The County is located a short distance from the major metropolitan hub of Hampton Roads and provides a wide array of comprehensive services to residents. For Fiscal Year 2016, the County operates with a budget of \$162.6 million and a real estate tax rate of \$0.85 per \$100 assessed value. In addition, the County holds a 'AA+' bond rating at this time.

Minimum requirements for the position include a bachelor's degree in business, public administration or related field; with a master's degree encouraged. In addition, at least ten (10) years of progressively responsible management experience as a Chief Executive/ Administrator or Deputy Chief Executive/ Administrator in a comparably sized, growing community, business or non-profit organization with a wide range of duties in operation and management is desirable. Past experience of the candidate should exhibit a high level of interest and successful achievement that provides strong leadership in areas that include building transparent systems, utility system management, economic and community development, working with and understanding the needs of existing businesses, understanding the needs and challenges of working in a diverse, but developing rural community, building Board and community consensus and dealing with public finance issues.

A full profile describing the County, the Administrator's position and the County's programs may be found at <http://www.co.isle-of-wight.va.us/> or <https://waters-company.recruitmenthome.com/postings/862>.

The salary for the position is negotiable dependent upon the candidate's education and experience. Benefits include, but are not limited to participation in the Virginia Retirement System, vacation and sick leave, group life insurance, medical insurance, professional dues and conference expenses. Moving and relocation expenses may be negotiated with the County. County residency is required within a reasonable time of appointment to the position.

The application deadline is May 8, 2016. To be considered, please submit a cover letter, résumé with salary history and five (5) professional references online by visiting Waters & Company Executive Recruitment (WCER) website at <https://waters-company.recruitmenthome.com>. Following the filing date, résumés will be screened by Waters & Company based on the criteria established by Isle of Wight County. The County will review recommended candidates who most closely meet the established criteria and finalists should be interviewed in Isle of Wight in May 2016. For more information, please contact **John Anzivino** at [richmond@waters-company.com](mailto:richmond@waters-company.com).

*Isle of Wight County is an Equal Opportunity Employer.*